



ANZAC Day Combined Parade Committee  
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## ANZAC DAY – 25 APRIL 2010

### ADMINISTRATIVE INSTRUCTION

This instruction is issued by the authority of the ANZAC Day Combined Parade Committee (ADCPC) and contains details for the conduct of the ANZAC Day Parade - a Parade to commemorate the 95<sup>TH</sup> Anniversary of the landing at Gallipoli by the Australian and New Zealand Army Corps (ANZAC) to be held on Sunday, 25 April 2010.

Her Excellency, the Governor of Queensland, is to review the Parade.

#### General Outline:

##### a. The Parade

1. **Parade Commander's Party** – Parade Commander –  
Deputy Parade Commander -  
Staff Officer Air Force - SQNLDR Michael Edwards  
Staff Officer Army -  
Staff Officer Navy - LTCDR Vince Hay (Rtd)
2. **Chief Parade Marshal** – L Lupuljev assisted by Deputy Parade Marshal: E Jennings AM RFD ED; Parade Secretary: A Hellier; Marshals: P Luscombe, Mrs L Wilkes, G McFadzen, B Duff, C Lupuljev, G Moyse, Dais Assistant A Ball, P Spring, A Spring, T Graham, B Graham, TJ Graham. M Van De Pol, S Tinworth, B.Langens, R.Bell, Master of Ceremonies: A.McKinnon; Livestock: T&J Hinton; Band Marshals: Mrs Janet Quigley, A Rae; Jeep Marshals: R & J Gough,
3. **Information Centre** – N Rankin is appointed Supervisor of the Information Centre, assisted by B Rankin, located in Queens Park, George & Elizabeth Streets on the George Street side.
4. **Order of March** – As per instruction.

## **Parade Vehicles**

- a. **Military Jeeps – Please be in position as early as possible.**  
These vehicles are by courtesy of the Military Jeep Club of Queensland and will load in Elizabeth Street, left side, Area “A”.  
**Passengers are not to stand whilst the jeeps are in motion.**
- b. **Jeep / Golf Buggies Loading – Jeep support staff to be in position no later than 8am.**  
  
Veterans who have requested transport will travel behind their units (except unit leaders who will precede their formations). Veterans will embark under the Transport Marshals directions in Elizabeth Street (right side of the road facing George Street) at the bus stop outside the Myer Centre.  
All vehicles will move along George Street, right into Adelaide Street, right into Creek Street, right into Elizabeth Street, and back to the loading area in Elizabeth Street.
- d. **Buses – Please be in place no later than 8.30am.**  
Buses from the War Veterans’ Homes, Red Cross, Greenslopes Private Hospital, Victoria Barracks Historical Society/Legion Memorial Club and Temporary and Permanently Disabled Servicemen’s Association will stand in George Street, heading Queen Street no later than 8.30am.
- e. **Taxi Motorcade – Please be in place no later than 9.30am.**  
Taxis are available by courtesy of Yellow Cabs and Black & White Cabs, and will also carry aged or incapacitated veterans of all wars. They will load in Elizabeth Street.

## **Parade Route**

- a. The Parade will commence in George Street, proceed down Adelaide Street, thence right into Creek Street with units then alternating left and right into Queen Street to disperse under Parade Marshal’s direction.
- b. Parade vehicles are to proceed further and turn right into Elizabeth Street before stopping to allow passengers to alight at the loading area in Elizabeth Street.
- c. All bands will turn right into Creek Street, then right into Queen Street or as directed by Marshals.
- d. Horses will turn right into Creek Street and right into Queen Street and then move back to their respective units.

## **Formation**

Units/Associations are to form up under the direction of the area Parade Marshal.

Bands are to form up as directed by their Drum Majors under the Band Marshals supervision in Queens Park.

### **Colour Parties, etc.**

When Colour Parties and their escorts pass, all seated will rise. Personnel in uniform will salute, or if in mufti, raise their hats, if applicable.

**Dressing** – By the left.

### **March Past Procedure (Saluting Base)**

Unit/Group leaders are to give the command “**eyes left**” on approaching the first red and white marker just before reaching the Saluting Base. If in uniform, the leaders will salute, or if in civilian dress, raise their hats (if applicable). Other marchers turn their head and eyes left, retaining headdress (if any). The command “**eyes front**” is to be given after the last member of that unit passes the blue and white second marker.

### **March Past Procedure (Shrine)**

Unit/Group leaders are to give the command “**eyes left**” just before reaching the Shrine. If in uniform, the leaders will salute: if in civilian dress, raise their hats (if applicable). Other marchers turn their head and eyes left, retaining headdress (if any).

### **Return of Flags, Banners, etc**

Flags, Banners or Unit signs that are the property of the ADCPC are to be handed to the officials at the collection point at the corner of Creek and Queen Streets immediately after the march. A vehicle will be parked alongside the collection point to collect stores.

### **Banners**

Banner carrying parties for all units are the responsibility of the unit or association involved, unless by prior arrangement with the March committee (who will assist where possible).

### **Bands**

- a. **Band Marshals** – Mrs J Quigley and Mr A Rae are appointed Band Marshals.
- b. **Assembly** – All bands taking part in the march are to assemble in Queens Park by 9.30am.
- c. **Drum Majors** – To report to the Band Marshals on arrival at Park Garden.
- d. **March Positions** – Final positional adjustments, if necessary, will be made by the Band Marshal.
- e. **Saluting Base Band** – St John Ambulance Band is allocated for duties at the Saluting Base. They are to be in position and ready to play appropriate music by 9.30am. After the sounding of the long “G” by Navy, the band is to play the first and last four bars of the National Anthem on the arrival at the dais of Her Excellency.

### **Saluting Base**

- a. **Supervisor /MC A. McKinnon** - is appointed Supervisor of the Saluting Base at King George Square to look after all VIPs.

- b. **M.C.** – Mr A McKinnon is appointed Master of Ceremonies at the Saluting Base at King George Square and is to greet all dais guests.
- c. Supervisors Assistant Ron Bell is appointed the position of seating and attending to all invited guests. At the end of the parade, please retrieve the red & white marker from King George Square and the Shrine
- d. **Seating** – Sufficient seating to accommodate the official guest list is to be provided. Admittance to the seated area is to be by official invitation only.
- e. **Arrival of the Governor of Queensland**

Governor arrives at 9.48am met by the Chairman, ANZAC Day Combined Parade Committee, John Stachan OAM.

**All stand** - Long “G” sounded – Navy

First 4 bars and last 4 bars of National Anthem played by St John Ambulance Concert Band

Order of greeting:-

Premier Representative

The Hon Chief Justice

Federal Government Representative

Federal Government Opposition Representative

Lord Mayor of Brisbane

State Government Opposition Representative

RAAF – Commander, Combat Support Group Amberley

Navy - Senior Naval Officer, Navy Headquarters, South Queensland

Army – Commander HQ’s 1<sup>st</sup> Division & Deployable Joint Forces HQ’s

New Zealand Consul Representative

British Consulate

Commissioner of Police

Chairman, ADCPC and RSL State President

Governor meets VIPs and then escorted to Saluting Dais. VIPs follow and take up their positions.

Governor reads First Resolution

Second Resolution read by RSL State President/or representative

The Ode recited by Chairman, ANZAC Day Combined Parade Committee followed by Last Post – Navy

One Minute silence observed

Reveille – Navy

Parade commences at 10.01am

On conclusion of the Parade, the Governor’s vehicle arrives followed by the VIP vehicles

There will be no Service or Wreath Laying at the Shrine after the Parade

### **Medical**

- a. The Queensland Ambulance Service has agreed to provide ambulance facilities at the Assembly Area, Cnr William and Elizabeth Streets, also a control point between Ann and Adelaide Streets and the Cnr Queen and Creek Streets with SES, St John Ambulance and Police.
- b. The St John Ambulance will have qualified first-aid attendants at the Assembly Area, next to the Information Centre, at the Saluting Base directly behind the official dais in King George Square, jeep loading area, William Street behind the Casino, and the middle and bottom end of George Street.
- c. The city is to be broken up into areas for emergency service.

### **Refreshment Services**

The Salvation Army will provide a refreshment service to ex-service personnel in Queens Park and four other points.

### **Television and Broadcasting Services**

ABC-TV will provide a live coverage of the parade from 10.00am. The telecast will terminate at 12.30. 4BC will broadcast from King George Square.

### **Dress**

Neat civilian clothing or uniform, if appropriate, may be worn. Hats need **not** be removed when passing the Saluting Base, except for contingent leaders who should do so. Authorised service medals (**FULL SIZE MEDALS – NO MINIATURES**) are to be worn on the left breast.

### **Toilet Facilities**

Portable toilets will be; 3 in Queens Park, 2 in Stephens Lane and 1 in Elizabeth near jeep loading area.

### **Parking**

The Brisbane City Council Car Parks – King George Square and Wickham Terrace will be available for the parking of vehicles.

### **Communications**

The following radio communication arrangements have been made:-

- a. **Assembly Area (George Street)** – Marshals, Information Centre, Vehicles and Taxis
- b. **Saluting Base at King George Square** – One station for duties as required by the Supervisor.
- c. The radio net is to be established by 8.30am.

- d. The police will use their own network for security, crowd and traffic control, etc, as will the St John Ambulance and Queensland Ambulance Service.
- e. One SES person and radio with Chief Marshal.

### **Loss, Damage and Injury**

ADCPC will not accept responsibility for any loss, damage or injury to persons or property that may occur as a result of attendance at or of being in the proximity of the ANZAC Day Parade.

### **Road Works, etc.**

All Units and Associations are requested to pay particular attention to any directions given by Parade Marshals.

### **Advertising**

Advertising or selling by organizations or individuals is prohibited, except for the sale of ANZAC Day Badges supplied by the ANZAC Day Commemoration Committee or **authorized sellers**.

### **Rain**

The Parade will be held irrespective of weather conditions.

### **Enquiries**

Enquiries concerning the ANZAC Day Parade may be made as follows:-

- a. **Before ANZAC Day** write to: Hon Secretary  
ANZAC Day Combined Parade Committee  
PO Box 45, NEW FARM QLD 4005  
Telephone enquiries: 3358 3155 (9.00am-2.00pm Tue-Fri)
- b. **On ANZAC Day: - Enquiries** at the Information Centre in Queens Gardens, George Street side, Cnr of George & Elizabeth Streets.

## **ANNEXES**

- A. Order of March and Assembly Areas
- B. Vehicle Arrival/Departure Official Party
- C. Sequence of Times and Events

### **Annex B: ANZAC Day Combined Parade Committee 2010 Administrative Instruction**

## **VEHICLE ARRIVAL AND DEPARTURE PROCEDURES OFFICIAL PARTY AND DISTINGUISHED GUESTS**

### **ARRIVAL AT SALUTING BASE – KING GEORGE SQUARE**

**Arrival of the Governor** – Vehicle with Police escort to approach via North Quay into Adelaide Street and stop at Saluting Base for Vice Regal Party to alight. The vehicle and escort then proceeds down Adelaide Street to Creek Street, turns left, and then left again into Ann Street. They proceed down Ann Street and turn left into North Quay and then left into Adelaide Street and park left hand side of roadway between North Quay and George Street to await call forward by Police and VIP Marshal.

### **The Order of Arrival of Vehicles at the Saluting base is:**

1.	Commissioner of Police	9.35am
2.	British Consulate	9.36am
3.	New Zealand Consul representative	9.37am
4.	Army – Commander HQ 1 <sup>st</sup> Division	9.38am
5.	Navy – Commanding Officer, Navy Headquarters, Sth Qld	9.39am
6.	RAAF – Commander, Combat Support Group, Amberley	9.40am
7.	State Government Opposition Representative	9.41am
8.	Lord Mayor of Brisbane	9.42am
9.	Federal Government Opposition Representative	9.43am
10.	Federal Government Representative	9.44am
11.	Chief Justice	9.45am
12.	Premier of Queensland representative	9.46am
13.	Governor	9.47am

### **DEPARTURE FROM KING GEORGE SQUARE**

**Arrival of Other VIP Vehicles:** - Vehicles to approach Saluting Base at King George Square from North Quay down Adelaide Street. After passengers have alighted, these vehicles will proceed further down Adelaide Street in the same manner as Her Excellency's vehicle (see paragraph 1 above). **Vehicles are to park behind the Vice Regal limousine in accordance with the order to movement shown in paragraph 4 below to ensure they are called forward in correct order.**

**Departure of Governor:** - On the conclusion of the March Past, Traffic Police to call forward Her Excellency's vehicle and escort to the Saluting Base.

**Departure of Other VIP Vehicles:** - To be called forward from Adelaide Street after the departure of the Governor (in order designated below) to Saluting Base to collect passengers.

The order of call forward of vehicles to the Saluting Base is: -

1. The Governor
2. Premier of Queensland
3. Chief Justice
4. Federal Government Representative
5. Federal Government Opposition Representative
6. Lord Mayor of Brisbane
7. State Government Opposition Representative
8. RAAF – Commander, Strike Reconnaissance Group, Amberley
9. Navy – Commanding Officer, Navy Headquarters, Sth Qld
10. Army – Commander 1<sup>st</sup> Division
11. New Zealand Consul representative
12. British Consular Agency representative
13. Commissioner of Police

**Crowd Control** – Parade Marshals, Police and SES are to ensure that spectators are clear of the George and Adelaide Streets intersection so that the procedures in paragraphs 1, 2, 3 and 4 may be carried out safely.

**Notes:**

- a. These instructions are given in the interests of good order. Should any Police Traffic Officer direct otherwise, his instructions will apply in accordance with the Traffic Act.
- b. The Police Traffic Branch has requested that the headlights of Official Guests vehicles be switched on for ease of identification.

**ANNEX C: ANZAC Day Combined Parade Committee 2010  
Administrative Instruction**

**SQUENCE OF TIMES AND EVENTS**

<b>Serial</b>	<b>Time</b>	<b>Event</b>	<b>Remarks</b>
1.	6am	Erection Saluting Base Dais	Q Build Staff completed by 9am
2.	8.30am	Delivery of Banners and info Centre Stores to Assembly Area	Mr N Rankin Queens Park
3.	9.00am	Air Force report to Saluting Base. Site prep, door openers, Ushers etc.	Report to Mr A McKinnon
4.	9.00am	Communication Net established	Report to Mr Lupuljev
5.	9.30am	Girls/Boys Brigade & Girl Guides Carriers to Assembly Area	Report to Mr N Rankin (Information Centre Supervisor) Army Cadets, Scouts, etc. To be allocated to units by Mr Rankin
6.	9.30am	All bands marching assemble Queens Park	Drum Majors report to Band Marshals Mrs J Quigley, Mr A Rae
7.	9.40am	Assembly of Parade Commander's Party, Parade vehicles and Marching components	Supervised by Chief Marshal
8.		Arrival of Federal & State Government representatives	Met by Captain A McKinnon  Door openers, ushers to escort VIPs to reserved seats.
9.	9.48am	Long "G" sounded Arrival of Her Excellency The Governor of Queensland Ms Penelope Wensley	Met by Mr J Strachan OAM, Chairman of ADCPC
10.	10.01am	ANZAC Day Parade commences	Chief Parade Marshal L Lupuljev
11.	12.30pm	Her Excellency departs Saluting Base	Police to keep roadways clear